

3 R's of Redressal

Guidelines for families on how to identify, prevent and report child protection concerns



1. RESPOND

Making a disclosure can be a difficult experience and families should talk to trained responders such as school teachers who can respond appropriately in the following way:



01

Explain to the child that if he/she discloses information which leads them to believe they are or have been abused, they would be unable to keep it confidential.

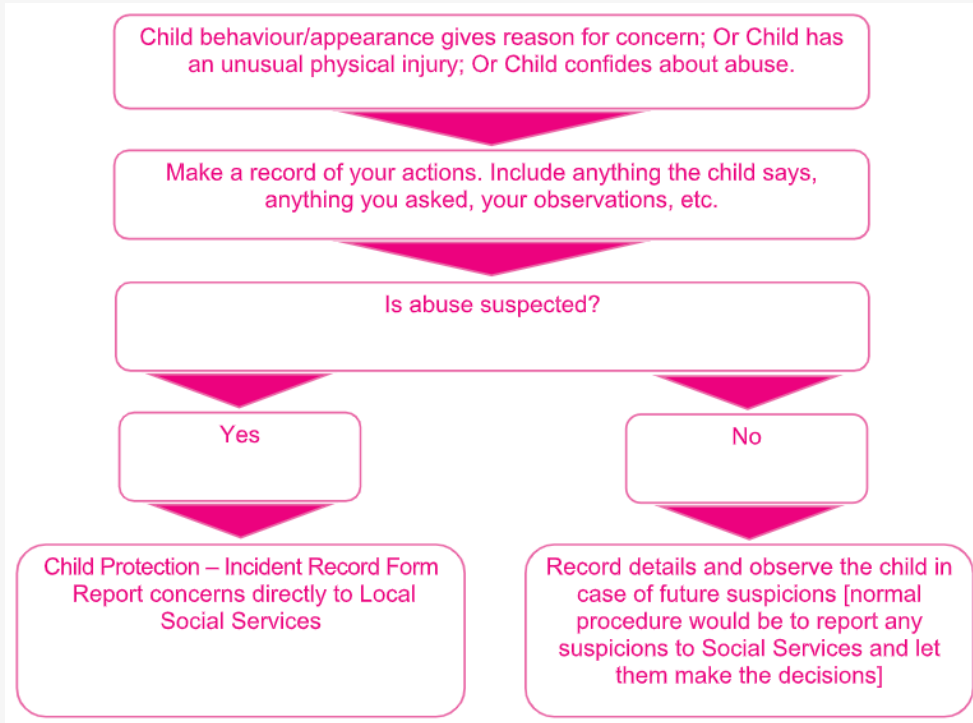
02

Make an accurate and detailed note of what is said and which people were present without stopping the child from recalling events.

03

Reassure the child without making promises such as keeping the information secret

2. REPORT



01

- Record the concern or incident in the Child Protection register with local responders

02

- Inform the designated child protection officer or an appropriate Child protection responder who will observe confidentiality which is of the utmost importance
- The designated child protection officer will contact the appropriate authorities

3. REVIEW

Maintaining thorough incident reports and forms play an important role in helping social services review the situation and setting up processes to avoid similar incidents in the future.

Incident Record Form [to be kept confidential, to be filled in by staff member to whom incident of abuse was reported]	
Staff Member:	
Position:	
Name of Pupil	
Class:	
Child's Address:	
Parents/carer names and address:	
Incident/ Reporting Date:	
Incident/ Reporting Time:	
Incident Description:	