

## Cleaning and Disinfecting The School

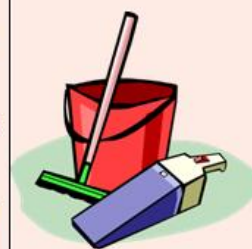
### Kitchen protocols:

- All surfaces and utensils should be washed immediately after use
- Food service workers should be required to frequently wash their hands
- If using gloves, they must be changed before and after preparing food



### Cleaning and disinfection of learning spaces

- Classrooms, workshops, school compound, libraries and laboratories should be regularly cleaned and disinfected
- All surfaces and common areas that students and staff come in contact with should be regularly cleaned
- All points of human contacts such as door handles, switches, air conditioners, remote controls, and computers should be cleaned preferably every 1-2 hours depending on the rate of utilization



### Dining hall

- Dining halls should be kept clean always. Tables and benches at the dining halls should be disinfected after each batch
- Pantry bowls, plates, cutlery and utensils used should be washed immediately after use and kept very clean
- Sharing of cutlery among staff and students should be avoided



### Adequate Ventilation

- Windows should be opened to allow for the maximum circulation of fresh air, if possible, confined air-conditioned offices and classrooms should be avoided



### Waste Management

- Adequate waste management facilities including bins, cans, bin-liners and single-use tissues should be provided
- Trash should be removed daily and disposed of safely



### Washroom facilities

- Adequate urinal and toilet facilities for students, staff and visitors should be provided.
- Washrooms should be regularly cleaned and disinfected





## Tips to Ensure Safety Of Learning Environment



- Wearing of masks by all students, staff and visitors at all times should be made mandatory
- Hand washing facilities with soap under running water or FDA approved alcohol should be provided
- Alcohol based hand sanitizers must be provided to ensure members of school wash or sanitize their hands before entering a school and at regular intervals during the school day most especially after touching surfaces



- Hand shaking or any kind of human contact should be prohibited
- Trash from inside and outside of the classroom should be removed daily and disposed of safely
- Classroom seating arrangements should be such that students or chairs are at least one meter away from each other



- Activities that require large gatherings should be avoided and the number of attendees per gathering should be reduced
- Where possible, group work should be avoided
- Class sizes should be between 25-30 students
- Sharing of learning materials including pens, pencils, drawing boards, rulers, clothes, food, face masks, utensils and even books learners and staff should be strictly avoided



## PRECAUTIONS TO TAKE WHEN COVID 19 CASE ARISES AT THE SCHOOL

When a learner or staff member develops any symptoms of illness consistent with COVID 19 (e.g. New onset or worsening cough, OR shortness of breath OR at least two of the following symptoms: fever of 37.5 degrees Celsius, chills muscle ache, headache, sore throat, loss of taste or smell) in a school, the following actions should be taken:

- Inform the county /sub-county /community Rapid Response team for further action
- Isolate the person in the designated room while they wait to be picked by the Rapid Response Team
- Ensure that the School nurse /Matron administers first aid and keeps a clear record of the nature of the first aid and the time it was administered
- Ensure that they the person has hygiene supplies available, including a face mask, facial tissues, and alcohol-based hand rub
- Ensure that the staff monitoring the learners practice social distancing where possible
- Cordon off the space used for isolation for disinfection and only open after it has been properly disinfected
- Clean and disinfect high -touch surfaces, focusing on areas where the person is known to have been and items they have touched (e.g. Individual desks, bed, recently used teaching and learning materials, shared equipment)
- Wear gloves when cleaning and wash hands after removing the gloves





# HYGIENE AND SANITIZATION PROTOCOLS

## 1. Water

- Handwashing stations should be installed with an adequate supply of safe water
- Water should be made available through on-site taps, or reservoirs in the schools and containers should be filled regularly
- Learners, teachers, and non-teaching staff should avoid sharing cups and glasses
- Provision should be made for adequate pedal operated taps and devices or water dispensers with sensors to minimize hand contact and reduce the risk of infections
- Where standard taps are in use, taps should be regularly cleaned or paper towels should be provided
- Learners, teachers, and non-teaching staff should be trained on the safe management of drinking water points to avoid water contamination
- Every class must have access to handwashing facility with running water and soap

## 3. Hand Hygiene

- Ensure each person entering or leaving the classroom or school must wash their hands with water and soap or sanitize
- Ensure learners wash their hands thoroughly with clean water and soap for at least 20 seconds in the especially;
  - Before eating
  - After sneezing, coughing, or nose blowing
  - After using the restroom
  - Before handling food
  - After touching or cleaning surfaces and
  - After using shared equipment like computer keyboards and mouse



## 2. Food Handling

- All food handlers should have the requisite food handling certificate
- All food handlers should be encouraged to get screened for COVID19 regularly
- Food handlers should observe strict respiratory hygiene and should use Personal Protective Equipment e.g. face masks, hair net, gloves, clean overalls, gumboots when handling food
- Physical distancing and stringent hygiene and sanitization measures should be observed when handling food
- The number of staff working in a food preparation area at any one time should be limited to reduce physical interactions



## 4. Respiratory Etiquette

- Staff and students must be trained to cover their nose and mouth with elbow when sneezing or coughing. They should also be trained on disposing used tissues safely in bins
- Wearing of masks by all learners and staff should be made compulsory  
Learners with hearing impairment should be provided with clear face masks for ease of communication

